



Press Recognition Panel
Mappin House
4 Winsley Street
London W1W 8HF

Peter Lawrence OBE
Chief Executive, Civil Service Commission
1 Horse Guards Road
London SW1A 2HQ

By email only

14 May 2020

Dear Peter,

Press Recognition Panel Board recruitment

I am writing to inform you of the process to date that the Press Recognition Panel (PRP) has undertaken for the recruitment and selection of two Board members.

The Board are committed to ensuring that the recruitment process is fair, open and merit based. Following the recommendations of its Nominations Committee, the Board agreed that the engagement of recruitment agencies that specialised in sourcing applicants from a diverse background, that potentially may not have necessarily considered applying, would clearly be beneficial. The merits of having an experienced and dedicated team to undertake the advertising and candidate search, strongly supported the use of an executive recruitment agency. Following a competitive tender exercise, the Board agreed at its meeting on 25 February 2020 to appoint Green Park Interim & Executive Ltd for the executive search and selection of two Board members.

Green Park have implemented a targeted online social media recruitment campaign to reach the widest possible diverse audience. Green Park have also created a bespoke microsite (an interactive replacement for the traditional candidate pack) where candidates can find information about the role and application process:

<https://search.green-park.co.uk/prp/>.

The roles are also advertised on the Press Recognition Panel website and Twitter account. Applications will close at 9:00am on Tuesday 2 June 2020. Following the longlist and shortlist meetings in June and July 2020, the final Panel interviews are scheduled for Wednesday 16 September 2020.

The Selection Panel will consist of the Chair of the Board, David Wolfe QC, Board member Carolyn Regan with the Independent Member of the Nominations Committee, Cindy Butts, in attendance in an advisory capacity.

I continue to have weekly dialogues with the recruitment company to ensure the effectiveness of the advertising strategy. We continue to closely monitor the impact of the covid-19 pandemic on the process and we will review at the closure of the advert.

I will write to you once again at the conclusion of the recruitment process to seek confirmation that the recruitment process was discharged in accordance with the requirements of fairness, openness and merit.

My letter and your response will be published on the PRP website in accordance with our policy of openness and transparency.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Susie Uppal', with a stylized flourish at the end.

Susie Uppal
Chief Executive, Press Recognition Panel